|  |
| --- |
| SERVICE PROVIDER |
| Name  Company Name  Street Address  City, ST ZIP Code  Phone  Email  Website |

|  |
| --- |
| CUSTOMER |
| Name  Street Address  City, st, ZIP Code  Phone  Email  Website |

|  |  |
| --- | --- |
| **Date:**  **Quote number:** | 12-31-2020  12345 |

|  |
| --- |
| PROJECT DESCRIPTION: |

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| --- | --- | --- | --- | --- |
| ID | DESCRIPTION | HOURS | PER HOUR | TOTAL |
| 1 | Item 1 description | 12 | $30 | $360 |
| 2 | Item 2 description | 14 | $20 | $280 |
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|  |  |  | SUBTOTAL | $600 |
|  |  |  | TAX RATE | 10% |

Template for Hourly Quotes