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| --- |
|  SERVICE PROVIDER |
| Name Company NameStreet Address City, ST ZIP CodePhone EmailWebsite  |

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| CUSTOMER |
| NameStreet AddressCity, st, ZIP CodePhoneEmailWebsite |

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| **Date:****Quote number:** | 12-31-202012345 |

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| --- |
| PROJECT DESCRIPTION: |

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| --- | --- | --- | --- | --- |
| ID | DESCRIPTION |  HOURS | PER HOUR |  TOTAL |
| 1 | Item 1 description | 12 | $30 | $360 |
| 2 | Item 2 description | 14 | $20 | $280 |
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|  |  |  | SUBTOTAL | $600 |
|  |  |  | TAX RATE | 10% |

 Template for Hourly Quotes