

Edit Template



Subject

Invoice [Invoice Number]



Body

Dear [Customer Contact Firstname],

Please view the details of the invoice below.

Invoice: [Invoice Number]

Issue Date: [Issue Date]

Invoice Subject: [Invoice Subject]

Invoice Total: [Invoice Total]

Due Amount: [Amount Due]

Due Date: [Due Date]

To view invoice online click [Web Invoice Link]

Available Placeholders

Place them into email subject or body

[Company Name] [Invoice Number] [Invoice Subject] [Amount Due] [Due Date]
[Issue Date] [Invoice Total] [Web Invoice Link] [Customer Contact Firstname]
[Customer Contact Lastname]

Save

Cancel

Reset to Default