**Edit Template**

**Subject**

Invoice [Invoice Number]

**Body**

Dear [Customer Contact Firstname],

Please view the details of the invoice below.

Invoice: [Invoice Number]
Issue Date: [Issue Date]
Invoice Subject: [Invoice Subject]
Invoice Total: [Invoice Total]
Due Amount: [Amount Due]
Due Date: [Due Date]

To view invoice online click [Web Invoice Link]

**Available Placeholders**

Place them into email subject or body

[Company Name] [Invoice Number] [Invoice Subject] [Amount Due] [Due Date]
[Issue Date] [Invoice Total] [Web Invoice Link] [Customer Contact Firstname]
[Customer Contact Lastname]

[Save] [Cancel] [Reset to Default]